

Cane River Waterway Commission

Minutes

January 17, 2017

There was a regular meeting of the Cane River Waterway Commission held at 6:00 p.m., on January 17, 2017 at 244 Cedar Bend, Natchez, Louisiana.

The meeting was called to order and roll was called, the following members being present: Mr. Rhodes, Mrs. Vienne, Mr. Paige, Mr. Methvin, and Mr. Wiggins.

Also present were Patrol Persons Betty Fuller and Glynn Fuller.

Present as guests of the commission were Charles Carruth, Villas Dowden, and Van Erikson.

The minutes of the December 06, 2016 meeting of the commission were presented. The Chairman opened the floor to public comments, and after discussion the Chairman closed the floor to discussion. Upon motion by Mrs. Vienne, seconded by Mr. Paige, and unanimous vote, the Commission approved the minutes of the December 06, 2016 meeting, as written.

Mrs. Fuller provided the treasurer's report. Mrs. Fuller further provided financials and invoices from Natchitoches Clerk of Court \$203.00, Louisiana Ag \$75.00, and Robertson \$280.00. The Chairman opened the floor to public comments, and after discussion the Chairman closed the floor to discussion. Upon motion by Mrs. Vienne, seconded by Mr. Paige, and unanimous vote the Commission approved the financial report and payment of bills.

Mrs. Fuller presented the 2016/2017 audit for commission review citing no findings to report.

Mr. Erikson discussed with the commission the 2017 Dragon Boat Races. Because of construction to the downtown riverbank the event has been moved to Chaplain Lake. He was requesting financial assistance from the commission. After discussion the commission tabled until it could be reviewed by legal.

Mrs. Fuller advised the commission that she has noticed Giant Salvia at the launches, more noticeable at Washington Street launch. She additionally advised the commission that the state has a tremendous issue with Salvia and if it takes off on Cane River it will be devastating. After discussions the commission authorized Mrs. Fuller to notify bass clubs and put on the commissions web site Giant Salvia prevention.

Mrs. Fuller presented gas, mileage, and activity logs for the period from November 17, 2016 to January 16, 2017, for the review of the Commission. The Chairman opened the floor to public comments, and after discussion the Chairman closed the floor to discussion. Upon motion by Mr. Methvin, seconded by Mrs. Vienne, and unanimous vote the Commission approved the logs for the period from November 17, 2016 to January 16, 2017.

Mrs. Fuller advised the commission that during the search for alternative companies to provide water testing they require specific test fields, locations, annual/bi-annual basics, before they would submit a quote. After discussion the commission authorized Mrs. Fuller to explore other local bodies of water testing parameters.

Mrs. Fuller provided the commission with information on uniforms for the commission and its employees. After discussion the tabled until February meeting.

Mrs. Fuller advised the commission that she had conversations with Southwestern Electric company about the placement cost at the pump station. They are stating there will be no cost to have the

electric installed at the new pump station location. After discussion the commission authorized Mrs. Fuller to send a letter to Commissioner Foster Campbell thanking him for his assistance with Southwestern Electric.

Mrs. Fuller advised the commission that the general checking account has accumulated a high dollar amount and recommends pulling excess funds and moving it to general investments. The Chairman opened the floor to public comments, and after discussion the Chairman closed the floor to discussion. Upon motion by Mrs. Vienne, seconded by Mr. Paige, and unanimous vote the commission authorized Mrs. Fuller to pull 3 million dollars from general checking and place in the general investments with Ameriprise.

Mrs. Fuller advised the commission that the water source pumping station phase is underway and funding will need to be available as invoices are submitted. The Chairman opened the floor to public comments, and after discussion the Chairman closed the floor to discussion. Upon motion by Mr. Wiggins, seconded by Mr. Methvin, and unanimous vote the commission authorized Mrs. Fuller to pull 2 million dollars from capital investment with Ameriprise and put it into investment checking.

Mrs. Fuller provided information from State Purchasing on a new truck for the commission. The Chairman opened the floor to public comments, and after discussion the Chairman closed the floor to discussion. Upon motion by Mr. Paige, seconded by Mr. Wiggins, and unanimous vote the commission authorized the purchase of a 1500 extended cab dodge truck not to exceed \$23,000.00.

Mrs. Fuller advised the commission that the Shoreline Recovery –Trees Phase V project has been completed. After discussion the commission authorized Mrs. Fuller to move forward to phase VI. Mrs. Fuller presented an invoice from Charles Carruth in the amount of \$23,000.00 for phase V. The Chairman opened the floor to public comments, and after discussion the Chairman closed the floor to discussion. Upon motion by Mr. Paige, seconded by Mr. Methvin, and unanimous vote the commission approved the payment of \$23,000.00 to Mr. Carruth.

Mrs. Fuller presented an invoice from Murchison Law Office in the amount of \$5,995.00 for service rendered. The Chairman opened the floor to public comments, and after discussion the Chairman closed the floor to discussion. Upon motion by Mr. Paige, seconded by Mr. Wiggins, and unanimous vote the commission authorized the payment of \$5,995.00 to Murchison Law Office.

Mrs. Fuller presented an invoice from Denmon Engineering in the amount of \$9,918.00 for the water source project. The Chairman opened the floor to public comments, and after discussion the Chairman closed the floor to discussion. Upon motion by Mrs. Vienne, seconded by Mr. Paige, and unanimous vote the commission authorized the payment of \$9,918.00 to Denmon Engineering.

Mrs. Fuller presented the water safety report. She advised the commission that the 1099's has been submitted to Johnson Thomas and Cunningham, and local radio ads updated. The Chairman opened the floor to public comments, and after discussion the Chairman closed the floor to discussion. Upon motion by Mr. Paige, seconded by Mr. Wiggins, and unanimous vote the Commission approved the November 15, 2016 to January 16, 2017 expenditure report.

Mr. Fuller presented the Lake Safety Patrol report. Current lake level is 98.2 MSL. The Cane River Patrol received three complaints, issued seven building permits, and authorized one fishing tournament. Louisiana Wildlife and Fisheries reported that there were no citations issued on the lake the previous month. Sheriff's offices worked fireworks, and reported boat theft; issued no citations and made no arrests.

Upon Motion by Mr. Methvin, Seconded by Mrs. Vienne, and unanimous vote the commission went into Executive Session at 8:02 pm with a five-minute recess to discuss employees/members. The commission exited Executive Session at 8:44 pm.

Mrs. Fuller presented the completed member manual for new and existing members. The Chairman opened the floor to public comments, and after discussion the Chairman closed the floor to discussion. Upon motion by Mr. Paige, seconded by Mr. Methvin, and unanimous vote the commission authorized the member manual as written with the understanding that it is a fluent-living document. The commission further express appreciation and thanked Mrs. Fuller for an exceptional job in putting the member manual together and to have spread across the minutes to serve as occasions may require.

Mrs. Fuller advised the commission that there has never been an employee manual developed for its employees. After discussion the commission authorized Mr. Paige and Mr. Rhodes to begin developing an employee manual for its employees.

There being no further business to come before the Board, upon motion by Mrs. Vienne, seconded by Mr. Wiggins, and unanimous vote the meeting was adjourned.

RESPECTFULLY SUBMITTED: Betty Fuller Date Approved: February 21, 2017

